Table of Contents

Chapter 1 - General Information

Chapter 2 - Security Rules and Awareness

Chapter 3 - Voter Assistance and Cross Cultural Communication

Chapter 4 - People and Activities in the Polling Place

Chapter 5 - Chief Judges

Chapter 6 - Check-in Judges

Chapter 7 – Issuing Ballots

Chapter 8 – Voting Judges

Chapter 9 – Provisional Judges & Provisional Voting

Chapter 10 – Electronic Pollbook

Chapter 11 – Scanning Unit

Chapter 12 – Ballot Marking Device

Chapter 13 - Marking a Ballot by Hand

Chapter 14 – Forms

Appendix 1 – Extended Voting Hours

Appendix 2 – Troubleshooting

Appendix 3 – Replacing a Ballot Transfer Bin

Appendix 4 – Disaster Recovery & Emergency Incidents

Glossary

Step-by-Step Guide for the Scanning Unit

Step-by-Step Guide for the Ballot Marking Device

Step-by-Step Guide for the Electronic Pollbook